



Clinical Lab Scientist

Chinese Hospital - San Francisco, CA 94133

CHINESE HOSPITAL LABORATORY

JOB TITLE: CLINICAL LABORATORY SCIENTIST

DEPARTMENT: LABORATORY

WORKING HOURS: 7:00 AM – 3:30 PM

8:00 AM - 4:30 PM

8:30 AM - 5:00 PM

9:30 AM - 6:00 PM

I. DUTIES

A) Daily:

1. Perform tests from early morning draws.
2. Perform tests in department: Chemistry, Hematology, Blood Bank, Bacteriology (as per rotation schedule).
3. Perform quality controls of assigned departments.

B) Biweekly, Weekly, Bimonthly, Monthly:

1. Perform maintenance and trouble-shooting of instruments and equipments.
2. Check and evaluate inventory levels of assigned department.

C) Irregular intervals:

1. Sendouts, clerical duties, special projects.

II. EXPLANATION OF DUTIES

A. Daily:

1. Perform tests from morning phlebotomy rounds (5 am - 7:30 am), take into consideration of request status, staffing and workload, prioritized the tests in the order below:

- a) STAT requests
- b) ICU's Inpatient
- c) Blood Bank
- d) Chemistry
- e) Hematology/Coagulation
- f) Urinalysis
- g) Bacteriology

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2. As per rotation schedule, perform all requested tests of the assigned department.

3. Perform, record, and analyze Q.C. data for trends and shifts. Do not report results unless Q.C. data are within accepted limits (refer to Q.C. procedures of each department). Record any corrective action taken.

B) Biweekly, Weekly, Bimonthly, Monthly:

(As per departmental rotation schedule)

1. Perform maintenance and/or trouble-shooting of instrumentation

- a) Chemistry: Beckman DXC, Siemens Centaur XP, iSTAT, Opti CCA, TOSOH G8.
- b) Hematology: Sysmex XT4000i, Stago, Autostainer.
- c) Blood Bank: Immunofuge, Cell washer, Blood Bank refrigerators, plasma freezer, Ortho Gel system.
- d) Bacteriology: Bio-flowhood, incubators, Bactec FX, Cepheid PCR. e) Urinalysis: Clinitek 500, UA Centrifuge.

2. As per rotation schedule, the inventory of assigned department will be checked every Monday and Thursday by 10am. Items in need are written in the inventory board (notify the supervisor immediately if there is urgent need for the item).

C) Irregular intervals:

1. Provide clerical support when lab assistants are not available due to illness or shortage.
2. Special projects and/or assignments as determined by Lab Manager.

Experience:

- healthcare hospital experience required: 1 year (Required)

Location:

- San Francisco, CA 94133 (Required)

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